

THE FOUNDATION CENTER is the leading source of information about philanthropy worldwide. Through data, analysis, and training we connect people who want to change the world to the resources they need to succeed. Our organization's mission is to strengthen the social sector by advancing knowledge about philanthropy in the U.S. and around the world. Our vision is a world enriched by the effective allocation of philanthropic resources, informed public discourse about philanthropy, and broad understanding of the contributions of nonprofit activity to increasing opportunity and transforming lives.

DIRECTOR OF INTERNATIONAL DATA RELATIONS

REPORTS TO: Vice President for Data Architecture

Historically, the Foundation Center collected data on U.S. foundations and their activities. Powered by the ambitious **Foundation Center 2020** strategic plan, the Center has entered a new phase in its development. Serving the global philanthropic community with knowledge tools and services has become a key organizational priority. To achieve that goal, the Center has accelerated its international data collection efforts over the last few years. Focusing internationally has required new strategies for data collection. Through data-sharing, purchasing, and portal-building, the Center developed strong ties with international partners while enhancing products to show a picture of philanthropy that extends beyond the U.S.

The new Director's responsibilities include increasing the Center's data on international foundations through the cultivation of new and existing partnerships. As many countries lack data infrastructure or government mandated reporting, strategic partnerships with philanthropic associations and networks will be necessary to meet the Center's goals. Tasks will include researching the climate of philanthropy in targeted regions, developing strategic data partnerships, optimizing systems for collecting and storing data in multiple languages and currencies, and structuring international data in a way that can be aggregated, compared, and researched. The Director will also be expected to work closely with colleagues across the Center and throughout the global philanthropic sector to ensure international perspectives are woven into the Center's taxonomy and data structures. Innovative problem solving and strategic thinking are essential for success in this position.

The Director of International Data Relations will work closely with the Vice President for Data Architecture to shape this new, New York-based role. An ideal candidate will bring an existing international network, along with insights into the country-specific contexts of philanthropic institutions outside the U.S., to this position. Success will be measured based on the candidate's ability to bring an organizational vision to life, while managing a small team and delivering products and services to an international audience.

RESPONSIBILITIES:

- Execute the overall vision and strategy for development of international philanthropic partnerships.
- Develop and implement outreach strategies for target audiences including global philanthropy networks, government agencies, international academic institutions, and

- strategically important global foundations.
- Gain deep understanding of Foundation Center products and services and identify opportunities to share that knowledge with international audiences at conferences, speaking engagements, webinars, and social media channels
 - Leverage the Foundation Center's international Funding Information Networks to gain better understanding of philanthropy in regional context and expand outreach.
 - Serve as a project manager on a variety of initiatives involving data collection, research reports, taxonomy, maps, and other tools for international audiences.
 - Seek out opportunities and work with colleagues, consultants, and end-users to develop new products and services.
 - Build strong working relationships across the Foundation Center with multiple departments to improve quality of Foundation Center data and products
 - Assist in Data Architecture department budget process and financial monitoring.
 - Manage small International Data Relations team and help develop talent across organization
 - Streamline existing data collection efforts and templates with international audience in mind.
 - Manage outsourced processes while maintaining data quality standards.
 - Some travel, both domestically and internationally.
 - Perform other duties, as assigned.

REQUIREMENTS:

- BA/BS degree required; advanced degree preferred.
- At least 10 years of experience in the social sector and 5 years managing diverse, creative teams.
- A track record of developing talent.
- Excellent writing, analytical, and verbal presentation skills.
- Strong planning, organizing, budgeting and project management skills, as well as a systems thinking approach.
- Ability and willingness to work interdepartmentally in a share leadership environment and to achieve results.
- Demonstrated ability to cultivate and build relationships with partner organizations; credibility and experience to connect an organization like the Foundation Center to resources and opportunities.
- Experience living and working outside of the United States preferred; fluency in languages other than English strongly preferred.
- Knowledge of data management systems, including data quality and ETL tools.
- Proficiency in Microsoft Word, PowerPoint, Access, and Excel is essential.
- Internet and social media savvy, including use of social and professional networking sites, the blogosphere, search tools, and general Web 2.0 (i.e., Facebook, Twitter, YouTube).
- Broad knowledge of the social sector, and a deep network of relationships within it, preferred.
- Passion for the use of data, research, and technology to improve the practice of philanthropy.

Please send resume and salary requirements to:

Human Resources Manager
Foundation Center
79 5th Avenue
New York, NY 10003

E-mail: jobs@foundationcenter.org

(Please put the title of the position you are applying for in the subject line.)

Do not telephone.

We offer a competitive salary and excellent benefits.

For more information on positions available at the Foundation Center please visit our website:

<http://foundationcenter.org/about/jobs/>

The Foundation Center is an equal opportunity employer.

8/2013